



Creating a Member Group **Extranet**

Member Groups

Website User Accounts

Member Groups

1

Add Member Group

Assign Member Group

(All Member Groups)

No results found.

Add Member Group

Assign Member Group

Content Shortcuts



Pages



eNotifications



Forms & Surveys



Job Posts



RFP Posts

Add Member Group

Save

Back

Member Group Name *

Employee Extranet

Active

Save

Back

2

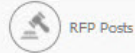
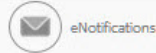
Give your Member Group a name.

3

4

STEP 2: Create your Member Group user accounts

Content Shortcuts



Website User Accounts

Website User Accounts | Member Groups

Assign Member Group | Import | Export

5 Add Website User

Search (All Log In Types) Confirmed Accounts Active Users (All Member Groups)

Name	Email	Status	Type	Last Updated	By	Reset Password	Edit
Capucini, Joe	jcapucini@visioninternet.com	Active	Web Site	05/12/2016 11:13 AM	Administrator, Training		
Gadiel	gavelasco@visioninternet.com	Active	Web Site	02/24/2016 5:18 PM			

Add Website User

Save

Back

User Information

Settings

Account Information

Email *

gar.at.vision@gmail.com

Password *

.....

Strong

Retype Password *

.....

Personal Information

First Name *

VisionTech

Last Name

Support

Phone

(555) 555-5555

ext.

Alternate Phone

.....

ext.

Address

333 Vision Way

Address2

.....

City State ZIP Code

Vision City

California

90403

Active

6

Profile Photo

Browse for and upload a new profile photo

.....

Browse...

Clear

Maximum size allowed: 5 MB

Allowed types: .jpg, .jpeg, .gif, .png, .bmp, .tiff, .tif, .svg

Add Website User

8

Save

Back

User Information

Settings

eNotification

Enable eNotification

Extranet/Member Only

Enable Extranet/Member Only

Assign Member Group

Employee Extranet

7

Check the "Enable" box and select your desired Member Group

Select All

Calendar

Enable Registration

Business Directory

Enable Business Submission

Job Post

Enable Job Application

Service Request

Enable Service Request

VIP Reporter

Request Processor

STEP 3: Select the Content Types you want to make available to your Member Group users

- Content Shortcuts
- Pages
- eNotifications
- Forms & Surveys
- Job Posts
- RFP Posts

Configurations > System Variables

System Variables

member (All Variable Types)

Variable Name	Variable Type	Value	Last Updated	By	Edit
Member Front End Login Page	System	?navid=13	02/09/2012 3:19 PM	Web, Master	
Member Front End Profile Page	System	?navid=13	02/09/2012 3:19 PM	Web, Master	
Member Group Content Types	System	1,3,5,6,7,8,9,10,11,12,13,14,16,23	01/30/2012 7:07 PM	Web, Master	

9



Edit System Variable

Save Back

11

Variable Type

System

Display Name

Member Group Content Types

Value *

- | | | | | | | | | |
|--|---|--|--|--|--|---|---|---|
| <input checked="" type="checkbox"/> Business Directory | <input checked="" type="checkbox"/> Calendar | <input type="checkbox"/> Custom Content | <input checked="" type="checkbox"/> Document Central | <input type="checkbox"/> eNotification | <input checked="" type="checkbox"/> Facility Directory | <input checked="" type="checkbox"/> FAQ | <input checked="" type="checkbox"/> Forms & Surveys | <input type="checkbox"/> Image Library |
| <input checked="" type="checkbox"/> Job Posts | <input checked="" type="checkbox"/> News | <input type="checkbox"/> Online Payments | <input checked="" type="checkbox"/> Online Polls | <input checked="" type="checkbox"/> Page | <input checked="" type="checkbox"/> Photo Album | <input checked="" type="checkbox"/> RFP Posts | <input type="checkbox"/> RSS Feeds | <input checked="" type="checkbox"/> Service Directory |
| <input type="checkbox"/> Service Request | <input checked="" type="checkbox"/> Staff Directory | | | | | | | |

Select All

Explanation and Value Options

This will configure which components can have Member Group content.

Save Back

10

Select which content types your members will have access to. (Anything you leave UNchecked here will not have the Member Group option display.)

STEP 4: Create a Member Group login page

- Content Shortcuts
- Pages
- eNotifications
- Surveys
- Job Posts
- RFP Posts

Manage Pages

- List View
- Tree View
- Trash

- Home
- Patient
- Physician
 - Clinical Trials
 - Contact Us
 - Clinical Trial
 - Test Title
 - Advanced Components
 - Site Contact Study Startup
 - Site Contact Study Startup
 - Site Contact Study Startup
 - Basic Pages
 - List & Detail Pages
 - Misc Pages
 - Custom Pages

- + Add Page Above
- + Add Page Below
- + Add Subpage at Top
- + Add Subpage at Bottom
- ★ Mark as Favorite
- 🕒 Restore Published Version
- ✎ Edit Page Detail
- 🎨 Edit Design
- 🔍 Review Page
- 🔍 Review Design
- 📱 Preview/Edit Mobile
- 📄 Copy
- 🗂 Archives
- ➡ Move
- 🔄 Swap Page Template
- 🕒 Update Friendly URL
- 🕒 Update All Subpages Friendly URLs

Content Group: _Default
Last Updated: 11/04/2015 10:14 AM
By:

12

This is the most ideal location for the page, but you can place it anywhere.

- ### Icon Legend
- Published
 - Published (No nav)
 - Draft
 - Draft (No navigat)
 - Department Home
 - Expired page
 - Page with future p
 - Locked page
 - Members Only pag
 - Subpage addition i content group
 - Redirect Page

Add Page

Save Back insert comments here... **18** Publish Save and Continue

1 Summary

Content Group
_default
 Restrict new subpages to this same Content Group

Page Template
Redirect Helper **13** Select the "Redirect Helper" page template from the drop-down list.

Navigation Name
Employee Extranet Login Page **14** Give your login page an appropriate name.

Title
Employee Extranet Login Page 172 characters

Subtitle (optional)
Enter your subtitle 172 characters

Member Groups (optional)
Choose membership groups **15** DON'T assign this page to your Member Group.

Next Section

2 Channels

Website (optional)

1 Publish Date Publish Date

2 Expire Date Expire Date

Show in Main Navigation? **16** Leave these boxes UNchecked so that your login page is hidden from the public.

Show in Side Navigation?

Schedule review? No Review

Redirect URL http://www.trio-us.org/Sys/Sso/ **17** Enter this manually: (Your Site URL)/Sys/Sso/Login

Redirect URL Target Same Window

Previous Section Next Section

3 Department Branding

STEP 5: Add a link to your login page to your homepage

Content Shortcuts Pages eNotifications Forms & Surveys Job Posts RFP Posts

Configurations
Page Templates
System Variables
Custom Content 19
Custom Fields
Friendly URL Redirect
Refresh Headers and Footers

My Tasks Site Content Support

My Dashboard +

NOTE: If you would prefer your users go to your Member Group login page via a link on an **internal** page, rather than a link on your **homepage**, use the normal process for creating internal links in the RAD editor (as shown below) and jump to **Step 6**.

Create a Calendar Event
Share what's happening in your community through calendar events, including meetings, holidays, and more!
Create an Event

Content Area
Employee Login
Internal Links
Basic Pages
List & Detail Pages
Misc Pages
Site Map
Search
Employee Extranet Login
News List

To Be Approved
No results found.

HELP








STEP 5: Create a link to your login page



Content Shortcuts Pages eNotifications Surveys Job Posts RFP Posts

Custom Content

Search (All Content Groups) (All Types)

Custom Content Title	Type	Last Updated	By
 Home SpotLight	Regular	07/13/2017 2:32 PM	Muff, Allison
 Emergency Notice	Regular	03/07/2016 8:36 AM	Account, Training
 Top Nav	Text Links	08/01/2016 2:46 PM	Muff, Allison
 Footer Social Icons	Image Links	12/15/2016 10:00 AM	Muff, Allison
 Footer Nav	Text Links	07/14/2016 10:22 AM	Web, Master

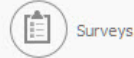
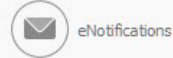
1 Displaying items 1 - 5 of 5

 Published  Draft

The most ideal place for your login link is your Top Nav menu or Footer menu.

20
Edit
Review
Edit

Content Shortcuts



Edit Custom Content

Show all options

SAVE

BACK

insert comments here...

SAVE & PUBLISH

24

Content Group *

_Default

Title *

Top Nav

Display

Type

Text Links

Dropdown Label

Link URL

Contact Us

?navid=219

Same Window

News

?navid=13

Same Window

Employee Login

Same Window

23
Click in the Link URL window, then navigate to and select your Login page.

21
Click on the plus symbol of last menu item in list to create a NEW entry (as shown).

22
Give your link an appropriate name.

- Clinical Trial
- Test Title
- Advanced Components
- Basic Pages
- List & Detail Pages
- Misc Pages
- Custom Pages
- Employee Extranet Login Page

STEP 6: Assign content to your Member Group

Save Back insert comments here... Publish Save and Continue

1 Summary

Content Group

_Default

Restrict new subpages to this same Content Group

Page Template

Basic Page

Navigation Name

Employee Extranet Page

178 characters

Title

Employee Extranet Page

178 characters

Subtitle (optional)

Enter your subtitle

Member Groups (optional)

Employee Extranet

25

Select your Member Group from the drop-down menu.

Next Section

2 Channels

Website (optional)

1 Publish Date

Publish Date

2 Expire Date

Expire Date

Show in Main Navigation?

Show in Side Navigation?

Schedule review?

No Review

Redirect URL

http://

Redirect URL Target

26

Leave these boxes UNchecked to keep the content hidden from the public.

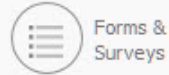
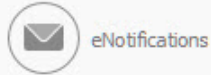
Previous Section

Next Section

3 Department Branding






4 SEO

Content Shortcuts



Manage Pages

Search

- Home
 - + ● **About Newton County**
 - ● **I Want To...**
 - :: job post test
 - ○ ● **Employee Intranet HOMEPAGE** 
 - ● :: Employee Intranet Page 1 
 - ● :: Employee Intranet Page 2 
 - ● :: Employee Intranet CALENDAR Page 
 - ● :: Employee Intranet NEWS Page 
- **Business Resources**
- **Community**
- **Online Services**
- + ● **Departments**

Content restricted to your Member Group is now indicated by the Member Group icon.

Best practice is to keep all Member Group content (pages, documents, events, etc.) collected in one place like this.


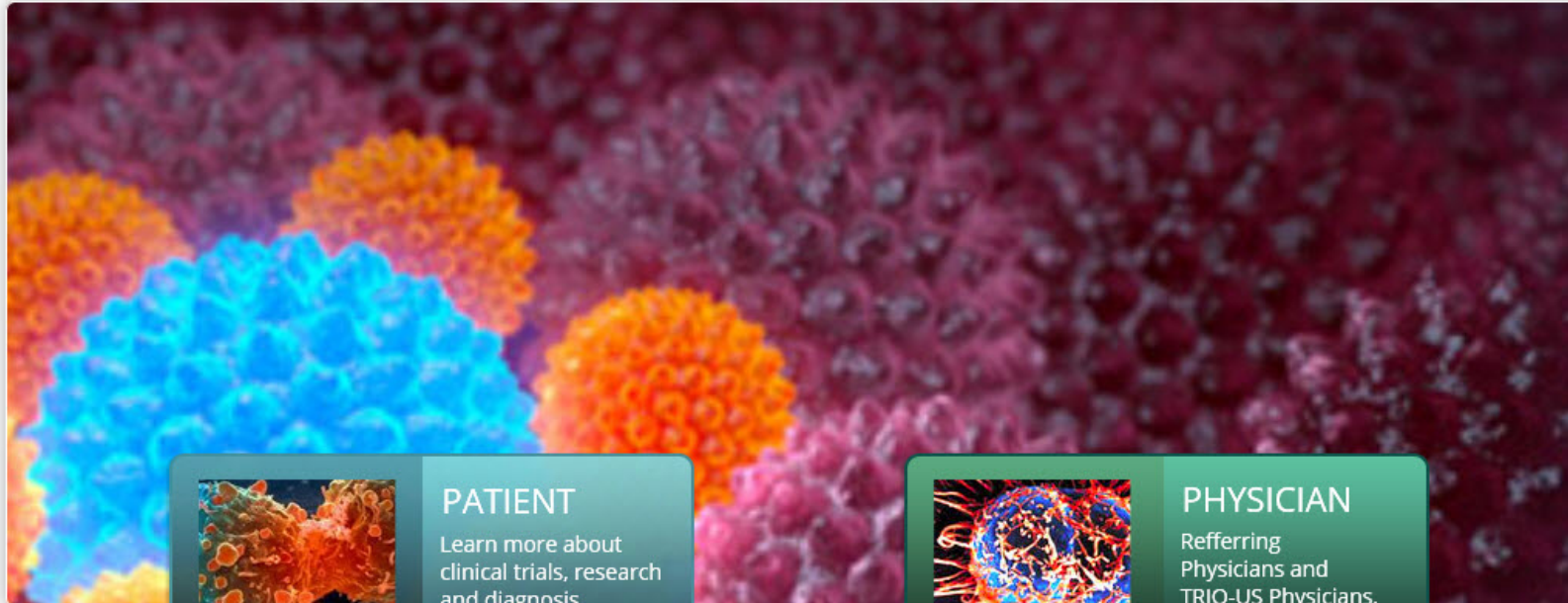
STEP 7: Login in to your Member Group

Search...

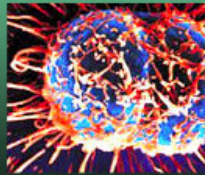
27



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A global alliance, providing treatments of the future to the world today



PATIENT
Learn more about clinical trials, research and diagnosis.



PHYSICIAN
Referring Physicians and TRIO-US Physicians.

TRIO-US & UCLA 22nd Annual Research Conference September 8-10, 2017

The TRIO-US & UCLA Annual Research Conference—held annually at Lake Arrowhead, California—is a venue used to assemble TRIO-US Investigators, UCLA Principal Investigators, Research Staff, and Industry Personnel to foster a bidirectional dialogue between the network clinics and the UCLA Translational Laboratory. The 22nd Annual Research Conference will have a national impact on oncologists, internal medicine physicians, oncology nurses, and clinical research professionals from across the United States, and it has been successful in boosting the accrual of numerous historical clinical trials, while educating attendees on the current state of multiple diseases and ongoing research.

If you are interested in attending the conference or wish to make a monetary donation to support the Research Conference please contact Allison Muff @ mallison@mednet.ucla.edu

Account Log In

Log In to access your account, or [register now](#) for a new account.

Email

Password

Keep me logged in for two weeks

[Forgot your password?](#)

LOG IN **28**

Webuser account credentials.

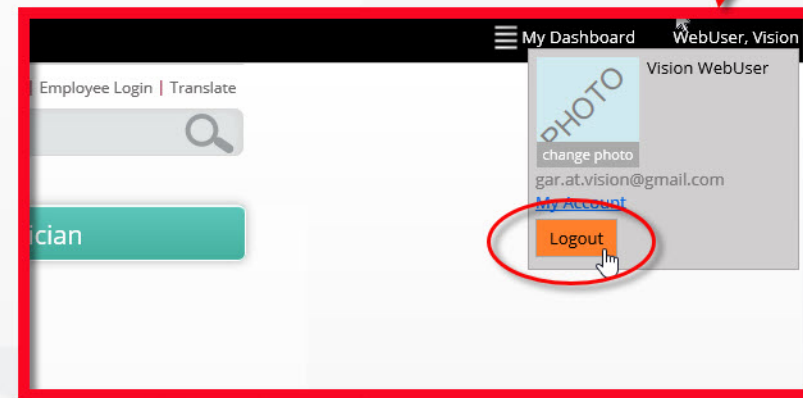
Home Patient Physician

My Dashboard

Member Group Content

Employee Extranet Page Page

All Member Group protected content will be listed here.



The inset screenshot shows a user profile dropdown menu. It includes a profile picture placeholder labeled 'PHOTO', a 'change photo' link, the email address 'gar.at.vision@gmail.com', a 'My Account' link, and a 'Logout' button which is circled in red. A red arrow from the top right of the main page points to this inset.

